

MINUTES of a regular public meeting of the Board of Education of Streator Township High School District No. 40, LaSalle and Livingston Counties, Illinois, held at 202 West Lincoln Avenue, Streator, Illinois, in said School District at 6:00 p.m. on the 19th day of November 2019

The meeting was called to order by the President and, upon the roll being called, Dr. Earl Woeltje, the President, and the following members were physically present at said location:

Mr. Steve Biroshik, Mr. Eric Hoffmeyer, Mr. Mike Mast,

Mr. James Parr, Mr. Rich Tutoky and Dr. Earl Woeltje

The following members were allowed by a majority of the members of the Board of Education, in accordance with and to the extent allowed by rules adopted by the Board of Education, to attend the meeting by video or audio conference: N/A

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: Mr. Nick McFadden

The President announced that, the Board of Education would consider the adoption of a resolution authorizing the use of E-Learning Days.

Whereupon Member Dr. Earl Woeltje presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION AUTHORIZING DISTRICT E-LEARNING DAYS

WHEREAS, Section 10-20.56 of the *School Code* provides that the District may, by resolution of the Board of Education, adopt a research-based program or programs for E-Learning days District-wide that permit student instruction to be received electronically while students are not physically present, in lieu of scheduled emergency days; and

WHEREAS, the research-based program or programs may not exceed the minimum number of emergency days in the approved school calendar and must be verified by the Regional Office of Education annually; and

WHEREAS, an E-Learning program may utilize the Internet, telephones, texts, chat rooms, or other similar means of electronic communication for instruction and interaction between teachers and students that meet the needs of all learners; and

WHEREAS, the E-Learning program shall ensure that all teachers and staff who may be involved in the provision of E-Learning have access to any and all hardware and software that may be required for the program; and

WHEREAS, the Board hereby determines that it is necessary and in the best interests of the District that the E-Learning days be utilized in lieu of emergency days; and

WHEREAS, the Board of Education has reviewed the E-Learning Program Verification Form and the District's Responses to that form, as attached to this Resolution; and

WHEREAS, the Board has determined the Verification Form and the District's Responses establish and describe a research-based program for E-Learning consistent with Section 10-20.56 of the *School Code*; and

WHEREAS, the Board has given notice of and conducted a public hearing on the District's

initial proposal for an E-Learning program at a regular or special meeting of the Board during which (1) the terms of the proposal were substantially presented and (2) an opportunity for allowing public comments was provided, all as required under Section 10-20.56 of the *School Code*.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF EDUCATION OF STREATOR TOWNSHIP HIGH SCHOOL DISTRICT NO. 40, LASALLE AND LIVINGSTON COUNTIES, ILLINOIS, as follows:

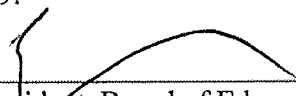
1. The Board of Education hereby approves and adopts the research-based program for E-Learning as described in the E-Learning Program Verification Form and the District's Responses to that form, as attached to this Resolution.

2. The Superintendent is hereby authorized and directed to submit the Verification Form and the District's Responses to the Regional Office of Education and to request ROE approval of the District's E-Learning program.

3. If necessary, the Superintendent is authorized to make changes in the E-Learning program reasonably necessary and appropriate to address any concerns of the ROE raised hereafter during the approval process and/or to submit additional documentation as may be required.


4. All resolutions or parts thereof in conflict herewith are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted this 19th day of November 2019.



President, Board of Education
Streator Township High School District No. 40

ATTEST:



Secretary, Board of Education

Member Mr. James Parr moved and Member Mr. Rich Tutoky

seconded the motion that said resolution as presented be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as presented.

Upon the roll being called, the following members voted

AYE: Mr. Steve Biroshik, Mr. Eric Hoffmeyer, Mr. Mike Mast

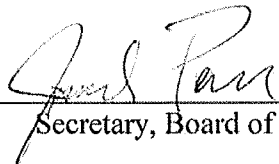
Mr. James Parr, Mr. Rich Tutoky and Dr. Earl Woeltje

NAY: _____

Whereupon the President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Education of Streator Township High School District No. 40, LaSalle and Livingston Counties, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.



Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF LASALLE)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Streator Township High School District No. 40, LaSalle and Livingston Counties, Illinois, and as such Secretary, I am the keeper of the records and files of the Board of Education of said District.

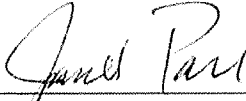
I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board of Education held on the 19th day of November 2019, insofar as the same relates to the adoption of a resolution entitled:

RESOLUTION AUTHORIZING DISTRICT E-LEARNING DAYS

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of the Board of Education on the adoption of said resolution were taken openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, and that said meeting was called and held in strict accordance with the applicable provisions of the Illinois *Open Meetings Act* and the applicable provisions of the Illinois *School Code*, and that said Board of Education has complied with all of the applicable provisions of said Act and said Code.

IN WITNESS WHEREOF, I hereunto affix my official signature at Streator, Illinois, this 19th day of November 2019.



Secretary, Board of Education
Streator Township High School District No. 40



Illinois State Board of Education

e-Learning Program Verification Form

According to Section 10-20.56 of the School Code [105 ILCS 5/10-20.56], school districts may, by adopted resolution, utilize "e-learning days" in lieu of emergency days. The number of e-learning days may not exceed the number of emergency days in the approved school calendar. The district's e-learning program must be verified by the regional office of education or intermediate service center for the school district prior implementation. Before adoption, the school board must hold a public hearing for initial proposal or renewal of e-learning program by:

- District Name: Streator Twp. High School District #40
- Publication in a newspaper of general circulation in the school district at least 10 days prior to hearing
Date of Publication: Nov. 6, 2019
- Written or electronic notice designed to reach the parents or guardians of all students enrolled in the district
Date of Notification: August 14, 2019
- Written or electronic notice designed to reach any exclusive collective bargaining representatives of school district employees and all those employees not in a collective bargaining unit
Date of Notification: August 14, 2019
- The school board's approval of a district's initial e-learning program and renewal of the e-learning program shall be for a term of 3 years
Date of Public Hearing: Nov. 19, 2019 Date of Board Meeting/Resolution: Nov. 19, 2019

Specifically, the regional office of education or intermediate service center for the school district must verify that the e-learning proposal will: 1) ensure access for all students; ensure that the specific needs of all students are met, including special education students and English learners; ensure that all mandates are still met using the e-Learning program adopted; and 2) contain provisions designed to reasonably and practicably accomplish the following:

- Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day
- Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program
- Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology
- Ensure appropriate learning opportunities for students with special needs
- Monitor and verify each student's electronic participation
- Address the extent to which student participation is within the student's control as to the time, pace, and means of learning
- Provide effective notice to students and their parents or guardians of the use of particular days for e-learning
- Provide staff and students with adequate training for e-learning days' participation
- Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program
- Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day
- Review and revise the program as implemented to address difficulties confronted
- Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day

Matthew R. Seaton

Verified by: School Dist. Superintendent (printed)

Christopher Dvorsky

Verified by: Regional Superintendent (printed)

Matthew Seaton

Signature*

[Signature]

Signature

Nov. 19, 2019

Date

11/20/19

Date

*Supporting documentation for any/all items listed may be required by the regional office of education or intermediate service center.



Streator Township High School

District #40

202 W. Lincoln Avenue
Streator, Illinois 61364-2102

Phone: 815.672.0545

Fax: 815.673.3637

**Responses to E-Learning Program Verification Form
Streator Twp. High School District #40
Matthew R. Seaton, Superintendent
November 19, 2019**

- **Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day**
 - Staff and students will be checking Google Classroom throughout the day starting at 9:00 a.m. through 2:00 p.m. Each teacher will be assigning an assignment that collectively will equal at least 5 hours of work time for the students.
 - Teachers will monitor and verify each student's electronic participation throughout the day. Evidence of participation may be demonstrated through completing and submitting a Google Form (reflecting on work), emailing questions or responses, participating in a discussion board (requiring discussion posts), showing evidence of viewing an instructional video, etc.
 - Each teacher will be posting a google attendance form on each of the Google Classroom pages. This is the verification that students went to the Classroom page and checked in.
- **Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program**
 - SHS is a 1:1 chromebook school. The most recent technology survey showed that over 90% of our students have internet access at home. Chromebooks will be able to load assignments posted the previous day and will allow students to work on them even without home WiFi.
- **Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology**
 - Although we do not anticipate this problem, students who advise they could not access the material electronically will be provided paper copies and/or alternative assignments to complete with no penalty.
- **Ensure appropriate learning opportunities for students with special needs**
 - Special needs teachers have been posting and using Google Classroom throughout the last 5 years. Students with special needs are able to use their chromebooks and Google Classroom for daily assignments.
 - Students with special needs will be participating in e-Learning based on IEP goals as determined and designed by the IEP team. Make-up days for compensatory related services will be established for addressing the lost minutes included on the IEPs if necessary.
- **Monitor and verify each student's electronic participation**
 - Each teacher will be posting a google attendance form on each of the Google Classroom pages. This is the verification that students went to the Classroom page and checked in.

Vision Statement

Streator Township High School prepares its graduates to live and adapt in a changing world by offering a challenging academic and career-ready curriculum with a solid technological foundation and a comprehensive extracurricular program in a safe and effective learning environment.

- **Address the extent to which student participation is within the student's control as to the time, pace, and means of learning**
 - The student will have 100% control over time, pace, and means of learning assuming the student completes the activity within the time block allowable by SHS.
- **Provide effective notice to students and their parents or guardians of the use of particular days for e-learning.**
 - Notice will be sent via social media, website, and through parent and student emails of E-Learning days.
 - The local radio station will be advised of the E-Learning day for broadcast and a robocall home will be made to cover anyone that does not have access to the internet
- **Provide staff and students with adequate training for e-learning days' participation**
 - Staff has been trained on Google Apps for Education for 5 years. The students have also used them for 5 years. Teachers will be given ample time to prepare lessons that can be delivered through Google Classroom to students on an as-needed basis.
 - Staff were trained on the use of E-Learning Days during school improvement time. The information provided was the expectations of the teachers on E-Learning Days. Topics addressed include: what time material had to be posted onto Google Classroom, how to take attendance on Google Classroom, what hours attendance had to be posted into Skyward as well as answers to any teacher questions about E-Learning
- **Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program**
 - All staff have been issued a Chromebook that they take home with them. All teachers have internet access at home.
- **Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day**
 - Formal meetings have been had with all bargaining units regarding E-Learning Days and provisions are in place for all anticipated issues.
- **Review and revise the program as implemented to address difficulties confronted**
 - After the first E-Learning day and each subsequent E-Learning day, our technology committee will review the process and procedures and make recommendations for improvement.
- **Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day**
 - Ongoing meetings with staff regarding E-Learning have been going on for over 12 months. Expectations and responsibilities have been communicated to them clearly through this time.