

**STREATOR TOWNSHIP HIGH SCHOOL  
DISTRICT #40**



**Return to Learning Plan**

**2021-2022 School Year  
Revised**

### **Introduction**

Due to the COVID-19 pandemic, Streator Township High School Transition Team members engaged in a rigorous planning process during the summer of 2020 in preparation for the 2020-21 school year. This planning process was multi-layered and involved stakeholders across the District. Members of these committees represented bargaining units in the District, as well as District and school administrators. Parent input was provided through surveying. During this planning process, the safety and security of our students and staff members remained our top priority. Guidelines came from the Illinois School Board of Education (ISBE), Centers for Disease Control and Prevention (CDC) and the Illinois Department of Public Health (IDPH).. The following document is a follow up to last year and outlines the details of the comprehensive plans for the 2021-2022 school year.

Transition Team Members Include the Following Participants:

- Steve Biroshik, School Board President
- Eric Hoffmeyer, School Board Member
- Hank Boer, Interim-Superintendent
- Amy Jo Mascial, Principal
- Nick McGurk, Assistant Principal (Remote Learning Sub-Committee)
- Beau Doty, Assistant Principal (Remote Learning Sub-Committee)
- Rob Beck, Technology Director (Remote Learning Sub-Committee)
- Jason Robart, Local 604 Teachers' Union Co-President
- Robb Watson, Local 604 Teachers' Union Co-President
- Chris Benckendorf, Local 604 Support Staff Union President
- Rory Bedeker, Athletic Director
- Kelly Coons, Special Education Coordinator
- Brad Brittin, Student Services Coordinator
- Jim Dennis, Director of Building and Grounds
- Kim Zavada, Bookkeeping

## Streator Township High School Calendar 2021-2022 School Year

August	16	Opening Teacher Institute Day	
	17	First Day of School/Student Orientation Day	
	18	Regular Day of School	
September	6	Labor Day	NO SCHOOL
	24-25	Homecoming Game/Dance	
October	8	Teacher Institute	NO SCHOOL
	11	Columbus Day	NO SCHOOL
	21	Parent-Teacher Conferences (4-7pm)	
	22	Parent-Teacher Conferences (8am-11:30am)	NO SCHOOL
	27	In-Service Schedule	12:15pm Student Dismissal
November	11	Veteran's Day	NO SCHOOL
	17	In-Service Schedule	12:15pm Student Dismissal
	24-26	Thanksgiving Vacation	NO SCHOOL
December	15	Semester Exams Periods 1A, 2A, 4A, 5A	
	16	Semester Exams Periods 1B, 2B, 4B, 5B	
	17	Semester Exams Make-Up (8am-12pm)	
	17	Teacher Institute (12pm-3pm)	
	20-31	Winter Break	NO SCHOOL
January	3	Teacher Institute	
	4	First Day of School for Students	
	17	Martin Luther King's Birthday	NO SCHOOL
	26	In-Service Schedule	12:45pm Student Dismissal
February	9	In-Service Schedule	12:45pm Student Dismissal
	21	Presidents' Day	NO SCHOOL
	23	In-Service Schedule	12:45pm Student Dismissal
March	9	In-Service Schedule	12:45pm Student Dismissal
	21-25	Spring Break	
	30	In-Service Schedule	12:45pm Student Dismissal
April	13	SAT/PSAT 10 Exam Day (10/11th grade only)	
	14	ISA / PSAT 9 Exam Day (9/11th grade only)	
	15-18	Holiday Break	NO SCHOOL
	27	In-Service Schedule	12:45pm Student Dismissal
May	7	Prom	
	11	In-Service Schedule	12:45pm Student Dismissal
	11	SHS Honors Banquet (6pm)	
	13	All-School Awards Ceremony (2:15pm)	
	20	Graduation Practice/Graduating Seniors' Last Day	
	22	Graduation Ceremony	
	25	Semester Exams Periods 1A, 2A, 4A, 5A	
	26	Semester Exams Periods 1B, 2B, 4B, 5B	
	27	Semester Exam Make-Up/Teacher Institute	

### Instructional Models

If needed, the following instructional models are available to ensure the continuity of learning to begin the 2021-2022 school year.

Traditional In-Person Learning - Learning occurs when the teacher and student physically meet in the classroom (five days a week) while maintaining social distancing and following safety measures outlined by the ISBE and IDPH. It is anticipated that the school year 2021-2022 will commence with Traditional In-Person Learning for all students. ISBE, CDC, IDPH guidelines, when announced for Traditional Learning, are “strongly recommended” to be followed.

**If necessary**, Remote Learning will again be used. Remote Learning occurs when students and teachers meet virtually. Attendance will be taken daily, even when remote learning or adaptive pauses are implemented.

Guiding Principles of the In-Person Learning Design:

- Focus on a Safe and Healthy Learning Environment
- Prioritizing social distancing and safety guidelines from the Illinois State Board of Education.
- Focus on Equity - Ensuring access and equity for all students
- Focus on Social Emotional Learning
- Focus on Quality Instruction

Guiding Principles the Remote Learning Design:

- Focus on a Safe and Healthy Learning Environment
- Prioritizing safety guidelines from the Illinois State Board of Education.
- Focus on Equity - Ensuring access and equity for all students
- Focus on Social Emotional Learning
- Focus on Quality Instruction
- Students will have an opportunity to receive small group instruction (Google Meet with Supervising Teacher)
- Teacher Facilitated
- Individualized

## **General Guidelines**

### **School Based Guidelines**

- After-school clubs can take place within the same guidelines for safety as in-person instruction.
- School events and athletics will be held within the scope allowable by the ISBE, IDPH, and the IHSA. In the event that conflicting guidance is provided by any of these agencies, Streator High School will follow the guidelines provided by the IDPH.
- Field trips may be taken as long as social distancing and masking guidelines are followed.
- Students will be required to wear masks when on buses and SHS vehicles. This applies to both vaccinated and non-vaccinated students.
- Communication Platforms
  - Remind (primary communication tool for coach/teacher-parent communication)
  - Email (Employees, Parents/Guardians, Students)

- Telephone
- Streator Twp. High School District 40 Website ([www.streatorhs.org](http://www.streatorhs.org))
- Broadcast messaging system
  - Phone
  - Text
  - Email
- District Social Media
  - Facebook - Streator Township High School District #40
- Twitter Accounts
  - @StreatorHigh
  - @StreatorSports
  - @StreatorHSSupt
  - @ajmascalSHS
- All classroom teachers will use a Google Classroom as the central hub for classroom instruction.
  - Additional technology platforms - Edmentum

## **Regular Daily Schedule** (8:00am – 3:00pm)

<b>Block Scheduling - 3:00 PM Dismissal</b>						
<b>5 minute passing periods</b>						
A Day (2-3 days a week, alternating with "B" days)						
	Begin	End	Minutes	<b>Study Hall/Lunch: Sections 3a, 3b, 3c</b>		
Commons Open	7:30	8:00	30	<i>Meet Every Day (on both A and B days)</i>		
Hallways Open	7:40	8:00	20			
1A	8:00	9:19	79	3a		

**Approved**  
**Updated January 14, 2022**

2A	9:24	10:43	79		10:43-11:13	Lunch
3	10:48	12:13	85		11:18 - 12:13	Study Hall
4A	12:18	1:37	79			
5A	1:42	3:00	78		3b	
Op Hours	3:05	3:35	30		10:48 - 11:13	Study Hall
					11:13 - 11:43	Lunch
					11:48 - 12:13	Study Hall
B Day (2-3 days a week, alternating with "A" days)						
	Begin	End	Minutes		3c	
Commons Open	7:30	8:00	30		10:48 - 11:43	Study Hall
Hallways Open	7:40	8:00	20		11:43 - 12:13	Lunch
1B	8:00	9:19	79			
2B	9:24	10:43	79			
3	10:48	12:13	85			
4B	12:18	1:37	79			
5B	1:42	3:00	78			
Op Hours	3:05	3:35	30			

**Attendance**

- Medical policies will still be in effect. The Truancy Board, as it normally does, will review each students' attendance on a case by case basis and make a determination/recommendation for action (medical, contract, ticket, etc.)
- Normal attendance penalties will be in effect.

**Physical Education Guidelines**

- Physical Education lockers and locker rooms will be used.
- Students will change for all Physical Education classes.

**Fine Arts Guidelines**

- Fine Arts may resume pre pandemic rehearsals and practices.

**Driver's Education**

- If needed, one Remote Section of Driver's Education will be provided by STHS Staff for the students that choose the 100% Remote Learning Option.

## **Approved**

**Updated January 14, 2022**

- Student attendance and participation at the designated times will be required to fulfill the time requirements for Driver's Education.
- Grading will be in accordance with current handbook policy.
- Behind the Wheel training will occur during the designated daily time or after teacher dismissal time on in-person school days and will be arranged individually with the students and the teacher.

### **District Professional Development**

- The District highly recommends virtual professional development to provide staff with engaging professional learning opportunities throughout the school year.
- Travel to Conferences in-state and out-of-state will be limited

### **Extra and Co-Curricular Sports and Activities Plan**

- Students who take part in remote learning will not be allowed to participate in any SHS extra and co-curricular activities and/or sports.
- Athletic Eligibility will remain the same as it was last year and pre-pandemic.
  - Students will need to be passing 25 credit hours (5 classes) each week for weekly eligibility.
  - Students will need to pass 25 credit hours (5 classes) each semester to be eligible to participate in athletics the next semester.
- Masks will be required to be worn by all for all indoor events. This applies to student athletes, coaches, officials, game personnel and fans.
- Masks will not be required for outdoor events.

### **Events and Spectators**

- 100% capacity will be allowed at all SHS facilities.

### **Concessions**

- Concessions will be allowed at all SHS events. For indoor events concessions are only allowed in the commons area. Food and drinks are not allowed in the gym.

### **Travel**

- Up to 50 people will be allowed on a yellow bus.
- Up to 14 riders and a driver will be allowed on an SHS mini-bus.
- The number of riders on all other SHS vehicles are based on the number of seatbelts
- Masks are required on SHS vehicles and yellow buses.
- As consistent with last year, because of Covid, students will be allowed to ride to and from road contests with their parents.

### **Facility Usage for Outside Organizations**

- Outside organizations will be allowed to resume using SHS facilities at 100% capacity.
- Any SHS guidelines will be communicated and must be followed when renting SHS facilities

### 5 Day Quarantine

- Students who return to school from a 5 day quarantine will be allowed to practice with their athletic teams during day 6-10. They then can compete in competitions against other schools on day 11. This will apply to all sports/activities where it is difficult to mask at all times.

### Health/Safety

- Students with the following symptoms are encouraged to remain home:
  - Vomiting
  - Diarrhea
  - Headache
  - Fever over 100.4°F
  - Cough
  - Nasal congestion
  - Fatigue
  - Poor appetite
  - Muscle pain
  - Loss of smell/taste
  - Known close contact with a person who has been diagnosed with COVID-19
- Office staff will be expected to obtain specific information about illness from parents/guardians when absences are being reported. Information will be recorded and shared with school nurses and/or appropriate personnel.
- Families that have medically fragile and immunocompromised students must consult their medical provider prior to attending school.
- Students that arrive at school with any of the following symptoms in isolation: a fever of 100.4°F or higher, diarrhea, or vomiting, must go home and quarantine as per the guidelines below or obtain an alternative diagnosis from a health care provider.
- If a student has tested positive for COVID-19, the nurse will call the LaSalle County Health Department to report and follow their guidance.
- Contact Tracing: Students and staff who are vaccinated do not need to quarantine if they are identified as close contacts of those with positive COVID-19 cases. Students and staff will be requested to provide proof of their vaccination in order to avoid quarantine. If a student or staff member fails or refuses to provide proof of vaccination in the event of being identified as a close contact, then they will need to quarantine. Students or staff who are vaccinated, but become symptomatic, will then have to follow testing guidelines and quarantine.
- Positive Tests- if you test positive, for 90 days you do not need to quarantine if exposed.
- Quarantines: 5 Day Policy: *Updated January 14, 2022*
  - Positive Tests: If anyone, regardless of vaccination status, TESTS POSITIVE for COVID-19, you must:
    - Stay home for 5 days.
    - After 5 days, if you have no symptoms you can return to school.



- After you return to school, you must continue to wear a mask (100% of the time) around others for 5 additional days (days 6-10).
- Exposures / Close Contacts of Positive Cases

17 Years and Under and Fully Vaccinated	Do not have to quarantine
17 Years and Under and Unvaccinated	Quarantine for 5 days
18 Years and Older	No Quarantine if... <ol style="list-style-type: none"> <li>1. Have received your booster.</li> <li>2. Completed the primary series of Pfizer or Moderna vaccine within the last 6 months.</li> <li>3. Completed the primary series of J&amp;J vaccines within the last 2 months.</li> <li>4. Wear a mask around others for 10 days.</li> </ol>
18 Years and Older	Quarantine 5 Days if ... <ol style="list-style-type: none"> <li>1. Have not received your booster</li> <li>2. Completed the primary series of Pfizer or Moderna vaccine OVER 6 months ago and are not boosted.</li> <li>3. Completed the primary series of J&amp;J OVER 2 months ago and are not boosted</li> </ol>

- Sports and Extracurricular Activities
  - Students who qualify to return from quarantine after 5 days may return to practices on day 6-10 but cannot return to competition until day 11.
- Students or staff may need to quarantine if they travel unless they are vaccinated. Travel quarantine is limited to those who travel to states identified by the CDC as in the “Highest Average Daily Case Rates” category on the CDC’s map at [https://covid.cdc.gov/covid-data-tracker/#cases\\_casesper100klast7days](https://covid.cdc.gov/covid-data-tracker/#cases_casesper100klast7days). Determinations on whether to quarantine or not will be made on a case-by-case basis after discussions with the traveler. This is in effect when traveling to the highest risk states for more than 24 hours.

### **Signage**

The Centers for Disease Control and Prevention (CDC) recommends posting signs and messages in highly visible locations that reinforce safety precautions and promote everyday protective measures (e.g., proper hand washing and appropriate face coverings). Posters promoting healthy practices will be displayed around the school. Posters will include:

- 3 foot distancing reminders
- Hygiene (appropriate hand washing, coughing/sneezing procedures, etc.)
- Face coverings reminders

### **Classrooms**

- Teachers will be issuing seating charts that must be followed daily.
- Students will be encouraged to leave any unnecessary items at home.
- Hand sanitizer will be readily available in each classroom and students will be given time to thoroughly wash hands with soap and water several times throughout the day.
- All classrooms will have disinfectant wipes (based on availability from our suppliers) available for staff and students to disinfect high touch areas as needed throughout the day.
- Interactive monitors and whiteboards, as well as document cameras will be used by staff only.
- Restroom procedures will be established to limit the number of students transitioning in the hallway and in restrooms at one time.
  - Students will not be permitted to use the restroom during class time unless it is an emergency.
  - Students will not be permitted to leave class for any reason without a pass from another staff member in the building. Students must stay in their assigned class.

### **Face Masks**

All students, staff members, and visitors are required to wear a face mask inside the building regardless of vaccination status.

For students who refuse to wear masks properly or at all: Students will not be allowed to attend classes or events. The student will be placed in a safe and supervised area (with social distancing) until a parent or guardian is contacted and reliable transportation home can be arranged.

For staff members who refuse to wear masks properly or at all: Staff will be given the choice to comply with the mask mandate or leave the building.

For visitors who refuse to wear masks properly or at all: Visitors will not be allowed to enter the building. The School Resource Officer and law enforcement will be called, if necessary, to assist with compliance.

### **Building Regulations**

- Students will be allowed to enter the building at 7:30 AM each morning at assigned points of entry.
- Students are to remain in their assigned class during the class period. Students will not be allowed to leave with passes to other teachers' classrooms.
- Backpacks will be allowed on a temporary basis for students. Backpacks should be of the clear plastic or see-through mesh styles

- Visitors
  - All visitors will be required to wear facemasks regardless of vaccination status.
  - Appointments are encouraged for all visitors when possible.

### **Social and Emotional Needs**

#### **Students**

Social Workers and School Counselors will assess all students and develop both small and individual groups. COVID-19 resources will be provided as needed to address emotion management and resilience. Students with disabilities and services related to social and emotional deficits will receive the modified SEL instruction and services in accordance with the IEP. Social Workers/School Counselors will increase contact/communication with students and families to provide additional support and services for general education and special education students.

#### **Staff**

We recognize that educators are among the hardest hit group of professionals during the COVID- 19 crisis. The pandemic has placed a strain on all of us both physically and emotionally. Survey results indicated an increase in stress and anxiety leading to the development of a Self-care Team led by the school psychologists. A Self-Care team managed by the Coordinator of Student Services will explore resources as a reference of support for staff. Building administrators will focus on self-care, remote communication/collaboration, instructional planning, and maintaining social connectedness with staff members.

#### **Special Education Considerations**

ISBE has determined that the school district remains responsible for ensuring that Special Education Students receive a free appropriate public education. All Individuals with Disabilities Education Act and Section 504 timelines remain in effect, therefore IEP teams will meet to determine whether any amendments to students IEPs or remote learning plans are necessary to address students' current levels of performance. IEP teams will make individualized determinations regarding placement and where special education students receive services. Students must receive education in their least restrictive environment, according to federal and state laws. Wherein necessary and to the best extent possible, school-based service providers will provide site-based services with the option to utilize HIPPA and FERPA approved teletherapy options and Google Meets for direct services to students in accordance with the IEP.

Working within the parameters set forth by CDC, IDPH, and ISBE, Streator High School District #40 will provide the following for students receiving services per their IEP:

Virtual meetings and/or phone conferences will be used to convene special education procedural meetings, such as local screening committee, reevaluation, eligibility, IEP teams, etc. In the case that a meeting needs to be held in person, all PPE, social distancing and required safety guidelines will be implemented.

Annual IEP meetings and 3 year re-evaluations will continue to be scheduled as they come due. The following process will be followed:

1. Phone call will be made to schedule IEP meetings at least 10 days before the annual IEP review date.
2. Case manager will send home a draft copy of IEP at least 3 days prior to IEP meeting.
3. When IEP meeting is finished, case manager will send home a final copy of IEP and request any pages needing signatures be returned to STHS Special Education office within 3 days.

### **Human Resources**

The District will follow CDC and IDPH protocols regarding reported cases and take specific guidance from the LaSalle County Health Department. FFCRA paid sick leave provisions for COVID have sunsetted. The desire of the district is to have, if at all possible, staff present and teachers in the classroom. Therein, any employee who is unable to work because he or she “has been advised by a health care provider to self-quarantine, due to concerns related to COVID-19”, or who “is experiencing symptoms of COVID-19 and seeking medical diagnosis from a health care provider” has 3 options. The first is to use sick time. The second is dock time. Last year an at home work request was commenced. There is no board policy nor contractual provisions for this option. It is strictly in use because of the uniqueness of the present situation. Because the district prefers staff present and teachers in the classroom, and bears cost for replacement of the staff member, this request does not mean or imply automatic approval. Requests of this kind will be reviewed by a panel that consists of the employee, the employee’s immediate supervisor, and the superintendent.

### **Reporting Requirements:**

During this emergency period:

1. Employees are required to disclose to the Human Resources Representative (Superintendent, Principal, or Bookkeeper) if they test positive for COVID-19 or have been in contact with someone who tests positive, even if asymptomatic.
2. Employees who are scheduled to work in an office or school building, or plan to return to work, are required to notify the Human Resources Representative if they, or someone they live with, is experiencing any coronavirus-related symptoms (fever, cough, body aches, sore throat, etc.).
3. Employees who are scheduled to work in an office or school building, or plan to return to work, are required to notify the Human Resources Representative if they, or someone they live with, has traveled to areas considered by the CDC to be “hot spots” and/or with a high risk of exposure within the last 14 days.

### **Employee Reporting:**

Absences related to COVID-19 diagnoses and COVID-19 exposure should be reported directly to Human Resources. Human Resources personnel will request specific symptom information, including but not limited to:

- A positive result for, or other diagnosis with, COVID-19;
- Symptoms of infection with COVID-19, i.e., fever of or over 100.4°F, cough, shortness of breath, sore throat;
- “Close contact” (meaning the individual who is unvaccinated and was within 3 feet of the individual with symptoms for more than 15 minutes cumulatively over 24 hours) with any person who has tested positive for, or has otherwise been diagnosed with, COVID-19 infection within the preceding 5 days, even if asymptomatic;
- Whether the employee has been asked to self-quarantine by a health official within the preceding 5 days;
- Whether the employee has traveled to, or stopped over in, a country for which the CDC has issued a Level 3 travel health notice; and
- Depending on geographic location, whether the employee is considered “high risk” for COVID-19 infection, meaning over age 60, pregnant, or suffering from diabetes, lung disease, heart disease, asthma, HIV, or similar conditions.

**School Site and Office Site Response:**

Any individual within the school environment who shows symptoms should be immediately separated from the rest of the school population. Individuals who are sick should be sent home. If emergency services are necessary, call 911. The Human Resources Representative should be contacted as soon as possible to report the occurrence.

When interacting with students or staff who may be sick, school nurses and personnel should follow CDC guidance on standard and transmission-based precautions.

**Human Resources Department Response:**

In accordance with the recommendations of the Centers for Disease Control and Prevention (CDC), if an employee is confirmed to have COVID-19 infection, employers should inform fellow employees of their possible exposure to COVID-19 in the workplace, but maintain confidentiality as required by the Americans with Disabilities Act (ADA) and the Health Insurance Portability and Accountability Act (HIPAA). Co-workers should then self-monitor for symptoms (e.g., fever, cough, or shortness of breath).

Human Resources will identify any additional staff or students that will need to be quarantined and/or tested for COVID-19. Individuals who did not have close contact (meaning the individual was within 3 feet of the individual with symptoms for more than 15 minutes) with the person who is sick can return to work immediately after disinfection. Those who had contact with someone who tested positive for COVID-19 or is suspected of having COVID-19 infection should isolate at home and monitor for symptoms for 14 days, even if asymptomatic. Close contact means the individual was within 3 feet of the individual with symptoms for more than 15 minutes.

Human Resources will monitor staff quarantined, awaiting test results, and staff recovering from being infected with COVID-19. Staff needing additional considerations due to high risk situations will be addressed on an individual basis, as needed.

Human Resources Representative Recommended Schedule for Actions:

- Immediately Upon Notification
  - If the employee is currently in the facility, quickly determine a strategy for the employee to leave.
  - Consider how to handle this situation to avoid exposure to others, while protecting the dignity and privacy of the individual.
  - Contact the LaSalle County Health Department for assistance.
- One-Two Hours After Notification
  - Assess whether to send all employees home for the day/close the building where the employee worked
  - Obtain additional information from the infected employee and conduct a telephone interview (assuming the employee is medically able to participate).
  - Develop a list of likely individuals to have had close contact with infected employees. Close contact means the individual was within 3 feet of the individual who tested positive for COVID-19 or is suspected of having COVID-19 infection for more than 15 minutes.
  - Identify individual(s) responsible for the communication plan for those who had close contact with the infected individual and prepare a plan.
  - Work with Building and Support Services to arrange for thorough cleaning/disinfecting per CDC Guidance.
- Two-Five Hours After Notification
  - Assess work impact of closure of facility
  - Execute communication plan for coworkers and others who had close contact with infected individual
  - Communicate with workforce about closure and anticipated return to work timing
  - Work with Alumni Coordinator to prepare media statement, if applicable
- Building Engineer/Custodian/Building Support Services Response:
  - Close off any areas of the school used by a sick person and do not use these areas until after proper cleaning and disinfection procedures have been completed. Open windows to increase air circulation in the area. It is advised by the CDC to wait at least 24 hours before cleaning and disinfecting; if 24 hours are not possible, wait as long as possible. Clean and disinfect all areas, such as offices, bathrooms, common areas, shared electronic equipment, etc., used by the person who is sick.
- Employee's Return to Work:
  - In accordance with state and federal guidance, employees who have been off work due to COVID-19 illness, exposure, or quarantine should not return to work until they have met criteria to return. Employees returning from illness, exposure, or quarantine related to COVID-19 should contact the Human Resources

Department prior to returning to work to ensure all documentation required for the employee's return has been received and accepted.

## **Operations and Management**

### **Bus Transportation**

- Students will be required to wear masks when on buses and SHS vehicles.
- Students will be asked to comply with appropriate physical distancing guidelines when waiting at a bus stop, during boarding, and while exiting the bus.
- If possible, students should wait in a vehicle or at home (for curbside service) until the bus arrives at the bus stop.
- Student temperatures will be taken by a parent before getting on the bus. Parents are self-certifying that they have taken their child's temperature and no fever is present.
- Bus riders will board the front of the bus and move to the back of the bus and then unload from the front of the bus to the back to minimize passing other students on the bus.
- Siblings or children from the same household will be seated together.
- Windows will be opened on the bus to increase air circulation if weather permits.
- Families are encouraged to transport their children to school to reduce the number of students on a bus.
- Per CDC guidelines, buses are limited to a maximum of 50 people on a bus at one time (this includes driver and monitors).
- Buses will be cleaned and disinfected according to CDC guidelines to the extent possible between routes.

### **Enhanced Cleaning**

Daily Cleaning (days with student attendance)

- Cleaning and disinfecting student desks/chairs daily.
- Main touchpoints will be cleaned and disinfected (switches, handles, doors).
- Bathroom touchpoints will be cleaned and disinfected twice per day during student attendance.
- Additional disinfecting throughout the school day to the following
  - Push bars
  - Door handles
  - Soap dispensers
  - Sanitizer dispensers
  - Partition doors (inside and outside of doors)
  - Toilet seats
  - Flush handles- urinals & toilets
  - Hand dryer push buttons
  - All faucet handles in restrooms

## Approved

Updated January 14, 2022

- All sink handles in classrooms, lounges, etc
- Handrails
- Main Office countertops
- After School Cleaning Process
  - Confirm proper dwell time is used for disinfectant on all areas discussed above
  - Deeper clean/disinfect to chairs and desks
  - Deeper clean/disinfect to all classroom countertops, lounge tables, lounge counter tops, sinks, toilets, urinals
  - Deeper clean to all dispensers, partition walls, restroom doors, office doors, etc
- Detailed Cleaning (days with no student attendance)
  - All touchpoints in the building will be cleaned and disinfected.
  - Deep cleaning to restrooms throughout the facility
  - Additional deep cleaning and disinfecting will be done in classrooms.
  - Conduct a thorough cleaning of all surfaces discussed to remove any and all disinfectant residue off all surfaces.

### **Safety Measures**

- Custodial staff to wear gloves as needed to protect skin from irritation from cleaning supplies as well as protect from bodily fluids and aerosols.
- Nurses are provided with gowns and gloves to limit their exposure to bodily fluids as well as to protect from aerosols.
- Adequate hand soap and sanitizer will be available in restrooms and facility entrances.
- Hand sanitizer and disinfectant wipes (if available for purchase) available in every classroom.
- Cleaning supplies inventory to remain sufficient for the total number of classrooms and offices.
- Visitors to sites highly restricted to emergencies only. All visitors will be subject to health screening. All visitors must wear a mask.
- Vendors and contractors required to be onsite will be subject to a health screening. All vendors and contractors must wear a mask.

### **Subject to Change**

Provisions in this plan are subject to change without notice or formal Board approval. The Board of Education extends the authority to the Superintendent and the Transition Team to change procedures and protocol as necessary to ensure a safe, efficient, and effective learning environment for all students and staff.

Adopted by the Board of Education July 20,2021